

Address Request Application

Big Rapids Township

14212 Northland Drive

Big Rapids, MI 49307

Phone 231-796-3603 Fax 231- 796-2533

Please Fill Out The Boxed Area

Applicant Information

Applicant Name: _____ Phone: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Property Information *(new construction site)*

Tax Identification Number: **54 05** _____ Section No.: _____

Subdivision: _____ Lot No.: _____

Street Name: _____

Major Cross Streets: _____ and _____

Adjacent Addresses: _____

1. Which side of the street will the building be on? N S E W *(Circle One)*
2. How many feet is it from your side property line to the center of your building? _____
3. Indicate which side property line you measured from: N S E W *(Circle One)*

Assigned

Address: _____

Number

Street Name

Assigned By : _____ Date: _____

(Signature)

INSTRUCTIONS:

To obtain an address for your new building, complete the property information requested on side one of this application. Big Rapids Township's addressing system is based on a grid system with one thousand numbers to each mile and with base lines east/west and north/south. **Your Exact Building Location Is Essential To An Address Being Issued To You.**

The “Address and Road Numbering Ordinance” requires all premises and mailboxes to bear a street number as designated by the Township Building Department.

- 1.. **Numbers on mailboxes** shall be visible from road traffic lanes in either direction of approach, and be of a **contrasting reflectorized color** not less than one inch in height.
2. **Numbers in block or script print must be displayed on building fronts** in a contrasting **reflectorized color not less than three inches in height.**
3. Where there is no mail delivery at the site, assigned numbers shall be displayed either on the street front of the premises, or on a roadside, sign plainly visible from the road traffic lanes in either direction of approach.

Comments: