

POLICY & PROCEDURES COMMITTEE

Meeting opened at 4:00 P.M. Wednesday, February 9, 2011 at the boardroom of Isabella Bank and Trust.

Present: David Hamelund, Bonnie Clark and Joanne Brown
Absent: Maxine McClelland Sherri Gilbert and Joe Spedowski
Also in attendance: Bruce Everett

Discussion began with Section 5 - Payroll 5.18; 5.19; 5.20 clarifications made at the last meeting. The group continued with and completed Section 5.

Discussion moved to Section 6. It was agreed that Section 6.11 and 6.12 will need the input of Township Clerk Sherri Gilbert who was not present at this meeting. Other than the two sections mentioned herein Section 6 was completely review.

The meeting closed at 6:00 P.M.

The next scheduled meetings:

February 16, 2011 4:00 P.M. at the Isabella Bank & Trust board room.

March 2, 2011 4:00 P.M. at the Isabella Bank & Trust board room.

These meetings will review Section 4.

Respectfully submitted
Joanne Brown