

**BIG RAPIDS CHARTER TOWNSHIP BOARD  
REGULAR MEETING TUESDAY, JANUARY 2, 2018  
APPROVED**

**CALL TO ORDER:** 7:00 p.m.

**ROLL CALL:** Stanek, Fountain, Currie, Bean, Everett, Geib, Williams present. Williams called in from Comfort Suites, 60971 Old US 31 S, South Bend, IN 46614  
All lead in the pledge of Allegiance.

**PUBLIC COMMENT:** Chris Vodry – Payments for personal cell phones.

**ADDITIONS TO AGENDA:** approved as printed.

**CORRESPONDENCE:** none.

**APPROVAL OF DECEMBER 5<sup>TH</sup> MEETING MINUTES:** Approved as printed.

**FINANCIAL**

1. **Treasurer Report:** Approved as printed.
2. **Financial Report:** Approved as printed.

**APPROVAL OF BILLS:**

1. **Accounts Payable:** A motion to approve accounts payable in the amount of \$111,649.39 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.
2. **Payroll:** A motion to approve payroll in the amount of \$21,295.15 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.

**MONTHLY REPORTS:**

1. **Building Department:**
2. **Cemetery and Grounds:**
3. **Fire Department :**
4. **Sewer Department:**
5. **Water Department:**
6. **Board of Review:**
7. **Planning Commission:**
8. **Supervisor:**  
Approved as printed.

**UNFINISHED BUSINESS:**

1. **Policy Manual--Chapter 4 & 5:** A motion to approve changes to chapters 4 & 5 of the policy manual as presented was made by Bean. Seconded by Currie. Motion passed unanimously.
2. **Establishment of a restricted fund for donations for Cemetery Entrance Building:** A motion to establish a restricted fund for donations for the renovations and or repair of the Cemetery Entrance Building was made by Bean. Seconded by Everett. Motion passed unanimously.  
A motion to put \$10,000 in the restricted fund for the cemetery building was made by Currie. Seconded by Fountain. Motion passed unanimously on a roll call vote.
3. **Request to bid fire protection for Green Township:** no action.

**NEW BUSINESS:**

1. **Renewal of Water contract with Kevin Cushway:** A motion to renew the Water Plant contract with Kevin Cushway for another year was made by Everett. Seconded by Geib. Motion carried unanimously on a roll call vote.
2. **Set mileage rate for 2018 at \$0.545:** A motion to set the mileage rate of 2018 at \$0.0545 was made by Bean. Seconded by Currie. Motion carried unanimously on a roll call vote.
3. **Resolution Number 2018-1 on Retirement Plan:** A motion to adopt Resolution 2018-1 restatement of the Retirement Plan was made by Currie. Seconded by Bean. Motion carried unanimously on a roll call vote.

**BIG RAPIDS TOWNSHIP  
RESOLUTION NUMBER 2018-1**

The following is a formal record of action taken by the governing body of Big Rapids Township (the "Company").

With respect to the amendment and restatement of the Big Rapids Township Governmental Non-ERISA Retirement Plan (the "Plan"), the following resolutions are hereby adopted:

**RESOLVED:** That the Plan be amended and restated in the form attached hereto, which Plan is hereby adopted and approved;

**RESOLVED FURTHER:** That the appropriate officers of the Company be, and they hereby are, authorized and directed to execute the Plan on behalf of the Company;

**RESOLVED FURTHER:** That the officers of the Company be, and they hereby are, authorized and directed to take any and all actions and execute and deliver such documents as they may deem necessary, appropriate or convenient to effect the foregoing resolutions including, without limitation causing to be prepared an filed such reports documents or other information as may be required under applicable law.

Dated this 2nd day of January, 2018.

The foregoing resolution was offered by: Currie and seconded by Bean.

Ayes: Stanek, Fountain, Currie, Bean, Everett, Geib, Williams. Nays: 0 Abstain: 0 Absent: 0

RESOLUTION DECLARED adopted.

\_\_\_\_\_  
Rene Fountain, Township Clerk

STATE OF MICHIGAN )  
 ) SS  
COUNTY OF MECOSTA )

I, the undersigned, the duly qualified and acting Clerk of Big Rapids Township, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on January 2, 2018 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 2nd day of January 2018.

\_\_\_\_\_  
Rene Fountain, Clerk  
Big Rapids Township

4. **Resolution Number 2018-2 on 457 Plan Match:** A motion to adopt Resolution 2018-2 restatement of the 457 Plan was made by Bean. Seconded by Currie. Motion carried unanimously on a roll call vote.

**BIG RAPIDS TOWNSHIP  
RESOLUTION NUMBER 2018-2**

The following is a formal record of action taken by the governing body of Big Rapids Township.

The following is an addendum of the Big Rapids Township 457(b) Plan (the "Plan"):

**RESOLVED:** That the Plan be amended to institute a matching employer contribution equal to plan participant deferrals to the 457 (b) plan, not to exceed a maximum employer match of 4%;

**RESOLVED FURTHER:** That the appropriate officers of the Township be, and they hereby are, authorized and directed to execute the Plan on behalf of the Township;

**RESOLVED FURTHER:** The effective date is January 1, 2018.

Dated this 2nd day of January, 2018.

The foregoing resolution was offered by: Bean and seconded by Currie.

Ayes: Stanek, Fountain, Currie, Bean, Everett, Geib, Williams Nays: 0 Abstain: 0 Absent: 0

RESOLUTION DECLARED Adopted.

\_\_\_\_\_  
Rene Fountain, Township Clerk

STATE OF MICHIGAN)  
 ) SS  
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Big Rapids Township, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on January 2, 2018 the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 2nd day of January 2018.

\_\_\_\_\_  
Rene Fountain, Clerk  
Big Rapids Township

5. **Request from Fire Department to repair Hydraulic Spreader at a cost not to exceed \$3800.00:** A motion to authorize repair of the Hydraulic Spreader on Engine 1 at a cost not to exceed \$3,800.00 was made by Everett. Seconded by Geib. Motion carried unanimously on a roll call vote.
6. **Request to raise building/zoning rates for 2018:** A motion to raise the zoning rates as presented was made by Fountain. Seconded by Everett. Motion carried 5 – 2, Stanek – yes, Fountain – yes, Currie – yes, Bean – no, Everett – yes, Geib – no, Williams – yes.  
A motion to raise Commercial Building fees as presented was made by Fountain. Seconded by Currie. Motion passed unanimously on a roll call vote.  
A motion to raise the Residential Building fees scale by 10% with the exception of basements which will go to \$30 and increase penalties to \$175 was made by Stanek. Seconded by Currie. Motion passed 4 – 3, Stanek – yes, Fountain – no, Currie – yes, Bean – no, Everett – yes, Geib – no, Williams – yes.
7. **Committee Appointments:** A motion to approve Committee Appointments as presented with the exception of Greg Vodry was made by Bean. Seconded by Everett. Motion passed unanimously.
8. **Acceptance of Planning Commission Annual Report:** A motion to accept the Planning Commission Annual Report was made by Everett. Seconded by Currie. Motion passed unanimously.

**PUBLIC COMMENT:** Carmen Bean – Board items that are a conflict of interest for a Board Member that member should recuse themselves from vote and comment.

**ADJOURNMENT:** 8:15 p.m.