

**Electrical Permit Application**  
 Big Rapids Charter Township  
 14212 Northland Drive  
 Big Rapids, MI 49307-2319  
[www.bigrapidstowship.net](http://www.bigrapidstowship.net)

**Effective October 1, 2014**

Authority: 1972 PA 230 Completion: Mandatory to obtain permit Penalty: Permit cannot be issued
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**I. Job Location**

NAME OF OWNER / AGENT	HAS A BUILDING PERMIT BEEN OBTAINED FOR THIS PROJECT?  <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Not required
STREET ADDRESS AND JOB LOCATION (STREET NUMBER AND NAME)	NAME OF TOWNSHIP IN WHICH JOB IS LOCATED

**II. Contractor/Homeowner Information**

INDICATE WHO THE APPLICANT IS <input type="checkbox"/> Contractor <input type="checkbox"/> Homeowner	NAME	STATE LICENSE NUMBER / EXPIRATION DATE
ADDRESS (Street Number and Name)	CITY AND STATE	ZIP CODE
MESC EMPLOYER NUMBER (OR REASON FOR EXEMPTION)	FEDERAL EMPLOYER ID NUMBER (or reason for exemption)	STATE REGISTRATION NUMBER
TELEPHONE NUMBER WITH AREA CODE	FAX	CELL PHONE NUMBER
WORKERS COMPENSATION CARRIER (or reason for exemption)	POWER COMPANY	

**III. Type of Job**

<input type="checkbox"/> Single Family <input type="checkbox"/> New	<input type="checkbox"/> Service Only	<input type="checkbox"/> Premanufactured Home Setup (HUD approved)
<input type="checkbox"/> Other <input type="checkbox"/> Alteration	<input type="checkbox"/> Special Inspection	<input type="checkbox"/> Manufactured Home Setup

**IV. Plan Review Required**

**Plans must be submitted with an Application for Plan Examination and the appropriate deposit before a permit can be issued, except as listed below.**

**Plans are not required for the following:**

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by governmental subdivision or state agency costing less than \$15,000.00.

If work being performed is described above, check box "Plans Not Required."

What is the rating of the service or feeder in ampere? \_\_\_\_\_  
 What is the building size in square footage? \_\_\_\_\_

**Plans are required** for all other building types and shall be prepared by or under the direct supervision of an architecture or engineer licensed pursuant to 1980 PA 299 and shall bear that architect's or engineer's seal and signature.

Plan Review Submission No. \_\_\_\_\_  Plans Not Required

**V. Applicant Signature**

<p><b>Section 23a of the state construction code act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential building or a residential structure. Violators of section 23a are subject to civil fines.</b></p>
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SIGNATURE OF CONTRACTOR OR HOMEOWNER (Homeowner's signature indicates compliance with Section VI. Homeowner Affidavit)	DATE
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**VI. Homeowner Affidavit**

I hereby certify the electrical work described on this permit application shall be installed **by myself in my own home** in which I am living or about to occupy. All work shall be installed in accordance with the Michigan Electrical Code and **shall not be enclosed, covered up, or put into operation** until it has been inspected and approved by the Big Rapids Township Electrical Inspector. I will cooperate with the Township Electrical Inspector and assume the responsibility to arrange for necessary inspections.

**Complete Application on Back Side**

**VII. Fee Clarification**

**Item #17, Mobile Home Unit Site:**  
 When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.  
 When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor. When setting a HUD mobile home or a premanufactured home on private property, a permit must include the application fee, service and feeder.

**VIII. Fee Chart – enter the number of items being installed, multiply by the unit price for total fee.**

	FEE	# ITEMS	TOTAL		FEE	# ITEMS	TOTAL
1. <b>Application Fee</b> (non-refundable)	\$50	<b>1</b>	<b>\$50</b>	17. Feeder Bus Duct (per 50 ft)	\$6		
2. Service Up to 200 AMP (new/rehooks)	\$10			18. Mobile Home Setup (see Fee Clarification VII)	\$6		
3. Over 200 AMP thru 600 AMP	\$15			19. Recreational Vehicle Site	\$6		
4. Over 600 AMP thru 800 AMP	\$20			20. Motors to 20 K.V.A. & H.P. (well pumps, water heaters, etc. ea.)	\$6		
5. Over 800 AMP thru 1200 AMP	\$25			21. Units 21 to 50 KVA (ea.) or HP	\$12		
6. Over 1200 AMP (GFCI only)	\$50			22. Units 51 and over KVA (ea.)	\$14		
7. Circuit Breakers (each)	\$5			23. Fire Alarm Systems (not residential smoke alarms) Up to 10 Stations & Horns	\$50		
8. Lighting Fixtures – per 25	\$6			24. 11 to 20 Stations & Horns	\$100		
9. ( ) Dishwasher ( ) Garbage Disposal (each)	\$5			25. Over 20 Stations & Horns (ea)	\$5		
10. Commercial Hood (each)	\$6			26. Energy Retrofit-Temp Control	\$45		
11. Furnace – Unit Heater (ea)	\$5			27. Conduit /Grounding Only	\$45		
12. Electrical – Heating Units (Baseboard each)	\$4			INSPECTIONS	<b>\$25</b>	<b>1</b>	<b>\$25</b>
13. Outlets -220 Volts or greater (ranges, dryers, welders, electric water heaters etc.)	\$7			28. Final Inspection			
14. Signs – Per Circuit	\$10			29. Temp Service/re-inspection Safety/Additional/Rough-In	<b>\$40</b>		
15. Letters	\$15			30. Hourly or Fractional Fee	<b>\$50</b>		
16. Neon –per 25 ft.	\$20			31. Certification Fee	\$10		
				32. Fee for Work without permit	\$100		

**TOTAL FEE DUE \_\_\_\_\_**

**CONSUMER POWER CO. SERVICE RELEASES NOW REQUIRE THE PERMIT APPLICANT TO PROVIDE OUR INSPECTOR WITH AN ENERGY REQUEST NUMBER. TO OBTAIN AN ENERGY REQUEST NO. CALL CONSUMERS @ 1-800-477-5050.**

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Electrical work shall not be started until the application for permit has been filed with Big Rapids Township. All installations shall be in conformance with the State Electrical Code. **No work shall be concealed until it has been inspected.** The telephone number to schedule an inspection is provided for on this permit form. When ready for an inspection, call Big Rapids Township Building Department to schedule, providing as much advance notice as possible. Please provide the job location and permit number.

Expiration of Permit: A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within 180 days after issuance of the permit or if the authorized work is suspended or abandoned for a period of 180 days after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN 180 DAYS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

**WHERE TO SUBMIT APPLICATIONS:** For your convenience, Big Rapids Township operates its own local permit program for code enforcement and applications. Permits within the jurisdiction of Big Rapids Township should be submitted to:

**Big Rapids Township Building Department**  
 14212 Northland Drive, Big Rapids, MI 49307  
 Phone: 231-796-3603 Fax: 231-796-2533 Web Site: [www.bigrapidstowship.net](http://www.bigrapidstowship.net)

The Big Rapids Township Building Department will not discriminate against any individual or group because of race, sex, religion, age, national origin, color, marital status, handicap or political beliefs.

**Make checks payable to: BIG RAPIDS TOWNSHIP BUILDING DEPARTMENT  
 NO REFUNDS AFTER 30 DAYS**