

**BIG RAPIDS CHARTER TOWNSHIP BOARD
SPECIAL MEETING - WEDNESDAY, OCTOBER 9, 2019 7:00 p.m.
BIG RAPIDS TOWNSHIP OFFICES
UNAPPROVED**

CALL TO ORDER: 7:00 p.m.

ROLL CALL: Stanek, Fountain, Currie, Bean, Everett, Geib present. Merendino absent.

PLEDGE OF ALLIGENANCE:

Special meeting requested by Currie and Fountain.

THE PURPOSE OF THIS SPECIAL MEETING IS TO ACCEPT THE RESIGNATION OF BRENT MASON AND TO DISCUSS AND TAKE ACTION ON THE OPEN POSITION OF ADMINISTRATIVE ASSISTANT/ZONING ADMINISTRATOR.

PUBLIC COMMENT: None

1. Accept the resignation of Brent Mason. A motion to accept the resignation of Brent Mason effective October 25, 2019 and approve Resolution 2019-4 commending Brent for his service was made by Bean. Seconded by Geib. Motion passed unanimously on a roll call vote.

2. Discuss and take action on the open position of Administrative Assistant/Zoning Administrator. A motion to advertise in the Pioneer for 2 positions a part-time Clerical Position and a part-time Building and Zoning Administrator the hours as discussed from 8:00 a.m. to 1 p.m. and 12:30 p.m. to 4:30 p.m. was made by Bean. Seconded by Geib. Motion passed unanimously on a roll call vote.

ADJOURNMENT: 8:20 p.m.