

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, NOVEMBER 5, 2019
APPROVED**

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Fountain, Currie, Bean, Everett, Geib, Merendino present. Pledge of Allegiance.

PUBLIC COMMENT: Wendy Nystrom – County Budget.

ADDITIONS TO AGENDA: None

PUBLIC HEARING ON 2020 BUDGET: No public comment. Hearing closed at 7:02.

CORRESPONDENCE: Mecosta County Drain Commissioner-- IVES DRAIN--

SPECIAL APPEARANCE: None

APPROVAL OF: October 1st meeting minutes:

October 9th special meeting minutes: Motion to approve the meeting minutes from October 1, 2019 and October 9, 2019 as printed was made by Currie. Seconded by Bean. Motion passed unanimously.

FINANCIAL

1. **Treasurer Report August:** Approved as printed.
2. **Financial Report:** Approved as printed.

APPROVAL OF BILLS:

1. **Accounts Payable:** Motion to approve accounts payable checks in the amount of \$462,988.73 as printed was made by Currie. Seconded by Merendino. Motion passed unanimously on a roll call vote.
2. **Payroll:** Motion to approve payroll checks in the amount of \$22,567.55 as printed was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building Department:**
2. **Cemetery and Grounds:**
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Cemetery Committee:**
7. **Election Committee:**
8. **Fire Committee:**
9. **Planning Commission:**
10. **Utilities Committee:**
11. **Supervisor:** Approved as printed.

UNFINISHED BUSINESS:

1. **Hills of Mitchel Creek Sewer problems:** no action.

NEW BUSINESS:

1. **Recommendation to hire Zoning Administrator:** Motion to hire Timothy Kleinheksel part-time as Building and Zoning administrator effective as soon as possible was made by Currie. Seconded by Merendino. Motion passed unanimously on a roll call vote.
2. **Recommendation to hire Office Manager:** Motion to hire Jami Lynn Haner part-time clerical as soon as possible was made by Everett. Seconded by Bean. Motion passed unanimously on a roll call vote.
3. **Recommendation from Utilities Committee to accept 2020 Wastewater User Charge System:** Motion to accept the 2020 Wastewater User Charge System Agreement with the city of Big Rapids and Green Township was made by Currie. Seconded by Geib. Motion passed unanimously on a roll call vote.
4. **Recommendation from Utilities Committee to set our sewer rates:** Motion to set sewer rates as listed was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.
5. **Formal acceptance of Supervisors station, Second addendum:** no action.
6. **Acceptance of resignation of Clerk:** Motion to accept the resignation of Rene Fountain as township clerk effective December 31, 2019 was made by Currie. Seconded by Bean. Motion passed unanimously.
7. **Appointment of Clerk:** Motion to appoint Hannah Saez to the position of township clerk effective January 1, 2020 following the present clerk's resignation to finish out the term was made by Everett. Seconded by Currie. Stanek – yes, Fountain – abstain, Currie – yes, Bean – yes, Everett – yes, Geib – yes, Merendino -yes. Motion passed.
8. **Discussion on Smoke Test problem across the street:** Motion to run a camera through the sewer pipe to determine the blockage was made by Bean. Seconded by Geib. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: None

ADJOURNMENT: 7:40 p.m.