

**BIG RAPIDS CHARTER TOWNSHIP BOARD
REGULAR MEETING TUESDAY, NOVEMBER 5, 2019
UNAPPROVED**

CALL TO ORDER: 7:00 p.m. ROLL CALL: Stanek, Fountain, Currie, Bean, Everett, Geib, Merendino present. Pledge of Allegiance.

PUBLIC COMMENT: Wendy Nystrom – County Budget Public Hearing

ADDITIONS TO AGENDA: Budget Amendment and Maneke Class

CORRESPONDENCE: EGLE SAW GRANT-- noted and filed.

SPECIAL APPERANCE:

APPROVAL OF: November 5th meeting minutes: Motion to approve November 5, 2019 meeting minutes as printed was made by Geib. Seconded by Bean. Motion passed unanimously.

FINANCIAL

1. **Treasurer Report October:** Approved as printed.
2. **Financial Report:** Approved as printed.

APPROVAL OF BILLS:

1. **Accounts Payable:** Motion to approve Accounts Payable as printed in the amount of \$101,329.74 was made by Merendino. Seconded by Bean. Motion passed unanimously on a roll call vote.
2. **Payroll:** Motion to approve Payroll in the amount of \$19,949.92 check #11872-11912 and stub 23 was made by Bean. Seconded by Currie. Motion passed unanimously on a roll call vote.

MONTHLY REPORTS:

1. **Building Department:**
2. **Cemetery and Grounds:**
3. **Fire Department:**
4. **Sewer Department:**
5. **Water Department:**
6. **Election Committee:**
7. **Fire Committee:**
8. **Supervisor:** approve as printed.

UNFINISHED BUSINESS:

1. **Hills of Mitchel Creek Sewer problems:** no action.
2. **Recommendation to video storm water leak:** Motion to direct township attorney to draft a letter to put property owner on notice of what Mike Oezer put in letter and give 30 days to comply was made by Geib. Seconded by Merendino. Motion passed unanimously.
3. **Formal acceptance of Supervisors station, Second addendum:** Motion to approve signing the Formal acceptance of Supervisors Station, Second Addendum was made by Fountain. Seconded by Everett. Motion passed unanimously.
4. **Resolution Number 2019-5 General Appropriations Act (budget):** Motion to approve Resolution No. 2019-5 General Appropriations Act (budget) was made by Fountain. Seconded by Currie. Motion passed unanimously on a roll call vote.

RESOLUTION NUMBER 2019-5

**A RESOLUTION ADOPTING A GENERAL APPROPRIATIONS ACT (BUDGET) FOR THE BIG RAPIDS
CHARTER TOWNSHIP, BIG RAPIDS, MICHIGAN, FOR
THE CALENDAR YEAR BEGINNING ON THE FIRST DAY OF JANUARY, 2020,
AND ENDING ON THE LAST DAY OF DECEMBER, 2020.**

WHEREAS, the duty of the Township Supervisor of Big Rapids Charter Township is to prepare and submit a proposed budget to the Big Rapids Board of Trustees at the proper time; and

WHEREAS, the Township Supervisor has submitted a proposed budget to the Board of Trustees on October 1, 2019 for its consideration, and;

WHEREAS, "Pursuant to MCLA 141.412, notice of a public hearing on the proposed budget was published in a newspaper of general circulation on October 21, 2019 and a public hearing on the proposed budget was held on November 5, 2019";

WHEREAS, whatever increases may have been made in the expenditures, like increases were added to the revenues or planned to be expended from reserves/fund balances so that the budget remains in balance, as required by law.

NOW, THEREFORE, BE IT RESOLVED BY THE Board of Trustees of Big Rapids Charter Township, that they hereby approve and adopt the 2020 fiscal year budget by cost centers. Estimated township revenues for fiscal year 2020, include an allocated millage of 1.25 mills for general fund, 1.50 mills for fire fund, 1.50 mills for township roads and .20 mills for library services.

The foregoing resolution was offered by Fountain and supported by Currie.
Ayes: Stanek, Fountain, Currie, Bean, Everett, Geib, Merendino. Nays: 0

RESOLUTION DECLARED Adopted.

Rene Fountain, Township Clerk

STATE OF MICHIGAN)
) SS
COUNTY OF MECOSTA)

I, the undersigned, the duly qualified and acting Clerk of Charter Township of Big Rapids, Mecosta County, Michigan do hereby certify that the foregoing is a true and complete copy of a Resolution adopted by the Township Board at a regular meeting on December 3, 2019, the original of which is on file in my office. Public notice of said meeting was given pursuant to and in full compliance with Act No 267, Public Acts of Michigan, 1976 as amended, including in the case of a special or rescheduled meeting, notice by posting at least eighteen (18) hours prior to the time set for the meeting.

IN WITNESS WHEREOF, I have hereto affixed by official signature on this 3rd day of December, 2019.

Rene Fountain, Clerk
Charter Township of Big Rapids

NEW BUSINESS:

- 1. Resolution 2019-6 to set 2020 board meeting dates:** Motion to approve Resolution 2019-6 to set 2020 Board Meeting dates was made by Currie. Seconded by Fountain. Motion passed unanimously on a roll call vote.

**CHARTER TOWNSHIP OF BIG RAPIDS
RESOLUTION TO SET BOARD MEETING DATES FOR 2020**

RESOLUTION NO 2019-6

WHEREAS, Public Act 267 of 1976 requires a resolution setting meeting dates.

NOW THEREFORE BE IT RESOLVED, that the regular meeting dates for Big Rapids Charter Township be as follows for the year 2020:

Tuesday, January 7, 2020
Tuesday, January 14, 2020 (this will be a joint meeting with the Planning Commission held at the Fire Hall)
Tuesday, February 4, 2020
Tuesday, March 3, 2020
Tuesday, April 7, 2020
Tuesday, May 5, 2020
Tuesday, June 2, 2020
Tuesday, July 7, 2020
Tuesday, August 4, 2020
Tuesday, September 1, 2020
Tuesday, October 6, 2020
Tuesday, November 3, 2020
Tuesday, December 1, 2020

All meetings will start at 7:00 p.m. and will be held at the township office 14212 Northland Drive, Big Rapids, MI 49307.

The foregoing resolution was offered by Currie and supported by Fountain.
Ayes: Stanek, Fountain, Currie, Bean, Everett, Geib, Merendino. Nays: 0

RESOLUTION DECLARED ADOPTED.

Rene Fountain, Clerk
Big Rapids Charter Township

- 2. Resolution 2019-7 to set depositories for 2020:** Motion to approve Resolution 2019-7 to name depositories for 2020 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.

**CHARTER TOWNSHIP OF BIG RAPIDS
RESOLUTION TO NAME BANK DEPOSITORIES FOR 2020**

RESOLUTION NO 2019-7

WHEREAS, the Board of Big Rapids Charter Township, Mecosta County, in exercising its fiduciary responsibilities desires to safeguard the funds of the Township that may be invested from time to time, and,
WHEREAS, Public Act 77 of 1989, MCL 41.77, requires that the Township Board designate the banks or depositories for the money belonging to the Township, in accordance with the Townships Comprehensive Version of Township Investment and Depository Designation Policy.

THEREFORE BE IT RESOLVED that the Board approves the following financial institutions as depositories of township funds: Chemical Bank, Isabella Bank, Huntington Bank, Lake Osceola Bank, Fifth Third Bank and Independent Bank.

BE IT FURTHER RESOLVED, That the Township will comply with all applicable statutes related to public fund investments. Any provisions of this resolution in conflict with applicable statutes is void.

The foregoing resolution was offered by Currie and supported by Bean.
Ayes: Stanek, Fountain, Currie, Bean, Everett, Geib, Merendino. Nays: 0

RESOLUTION DECLARED ADOPTED.

Rene Fountain, Clerk
Big Rapids Charter Township

3. **Recommendation to replace carpet in office:** Motion to approve purchase of carpet from Gilberts for \$2,904.96 was made by Currie. Seconded by Bean. Motion passed unanimously on a roll call vote.
Motion to authorize up to \$4,000 for removal and disposal of old carpet and installation of new carpet was made by Bean. Seconded by Geib. Stanek – no, Fountain – yes, Currie – yes, Bean – yes, Everett – yes, Geib- yes, Merendino – yes motion passed.
4. **Cell Tower discussion:** no action.
5. **Budget Adjustments:** A motion to approve budget adjustment as follows:

101-000-698.000	Advance from Fund Balance	add	\$56,000.00
101-265-978.000	Capital Outlay	add	\$56,000.00
6. **Maneke class:** Motion upon Brandon Maneke completing the Small Engine Training the township pay for training up to \$500.00 was made by Everett. Seconded by Bean. Motion passed unanimously on a roll call vote.

PUBLIC COMMENT: none

ADJOURNMENT: 8:00 p.m.